

CITY OF HOLLAND
City Manager's Office
270 South River Avenue, Holland, MI 49423
616.355.1310 – 616.355.1490 fax – hcmanger@cityofholland.com email

APPLICATION FOR REVOCABLE LICENSE AGREEMENT

Project Address: _____ **Application Date:** _____

Business Owner Information	Building Owner Information
Business Name:	Business Owner Name:
Business Address: St. Address / Zip Code	Building Address: St. Address / Zip Code
Business Phone:	
Owner Name:	Partnership or Other Address: St. Address / Zip Code
Owner Address (if different): St. Address / Zip Code	
<i>Who is responsible for the Agreement:</i>	

General description of proposed work (height, length, width, materials, distance between walking surface and bottom of encroachment, etc); include plan showing elevation and end section:

Lettering, logo, or artwork on encroachment? If yes, explain:

Conditions applicable to this permit:

- Please attach check for **\$250** payable to City of Holland for legal / administrative fee (Cost of building permit not included in this amount).
- Legal description** of property.
- A **certificate of insurance** indicating current general liability coverage, and naming the City of Holland as additional insured, shall be submitted with this Application.
- Although a building permit is also required, it **cannot** be issued until the Revocable License Agreement is approved by City Council and prepared by the City Attorney. (Building permits issued by the Department of Community and Neighborhood Services). All work must comply with applicable regulations and ordinances.

Parties & / or Partners Authorized to Sign Agreement:

(Signature)	(Title)	(Date)
(Signature)	(Title)	(Date)
(Signature)	(Title)	(Date)