



*City of Holland*

CITY CLERK  
2nd Floor - City Hall  
270 S. River Ave, Holland, MI 49423  
Phone: 616.355.1301 Fax: 616.355.1490  
Email: clerk@cityofholland.com  
Website: www.cityofholland.com/clerk



## APPLICATION FOR A SIDEWALK CAFE

**\*\*The following information must be complete and accurate to be considered for license approval.\*\***

\*Business Name \_\_\_\_\_

\*Business Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\*Business Phone Number \_\_\_\_\_ Business Fax Number \_\_\_\_\_

\*Applicant's Name (Partners, etc.) \_\_\_\_\_

\*Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\*Applicant's Home Phone Number \_\_\_\_\_ E-mail \_\_\_\_\_

\*Dates of operation for Sidewalk Cafe: \_\_\_\_\_

\*Days and Hours of operation: \_\_\_\_\_

\* Submit detailed drawing showing building, curb, tables, chairs, pedestrian walkways, trees, raised planers, and other objects.

\*What will the outside operation consist of? \_\_\_\_\_

Will you be serving food outside? \_\_\_\_\_ If yes, is the entire menu available, or special items only? \_\_\_\_\_

Do you have self – closing doors? \_\_\_\_\_ How, and how often do you intend to clean the table and chair area? \_\_\_\_\_ Are the tables and chairs removable? \_\_\_\_\_

Where are they to be stored when not in use? \_\_\_\_\_

### **ADDENDUM FORM MUST ALSO BE COMPLETED AND SUBMITTED WITH THIS APPLICATION**

**NOTE:** Businesses in the C-3 Downtown Zone District must obtain approval from the Design Review Board and pay any additional fees.

PLEASE RETURN FORM TO THE CITY CLERK'S OFFICE – 2nd floor – CITY HALL



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## ADDENDUM FOR A SIDEWALK CAFE

The Permit Applicant (“Applicant”) agrees to the following terms and conditions for permit to operate a Sidewalk Cafe in a public right of way (the “Permit”), if issued by the City:

**Indemnification.** Applicant agrees to indemnify, defend, and hold the City harmless from any deaths, injuries, property damages, claims, demands, or suits by any person or entity arising out of, or in any way connected with, the Sidewalk Cafe to be operated by the Applicant under the Permit issued by the City. Applicant’s duty to indemnify the City includes claims asserted by any party or entity based, in full or in part, on the design, construction, placement, condition, operation, repair, maintenance or use of the Sidewalk Cafe and any equipment related to it. Indemnification shall include all attorney fees and costs incurred by the City in connection with the defense of such matters.

**Insurance.** Applicant shall provide a certificate of general liability insurance in a form acceptable to the City and shall maintain general liability insurance coverage, in amounts established by City Council by resolution, at all times while the Permit is in effect. The Certificate shall list the City and its officers, employees and agents as additional insureds and the City as Certificate Holder. The cancellation section of the Certificate shall state: "Should any of the above described policies be canceled before the expiration date thereof, the Issuing Company will mail 30 days prior written notice to the Certificate Holder named to the left."

**Restoration of Right of Way.** In the event that any portion of a public right of way is damaged or altered by the applicant in constructing, installing, operating, repairing, maintaining or using the Sidewalk Cafe, the applicant shall restore the right of way to its prior condition as soon as practicable.

**Suspension, Revocation or Expiration.** In the event that the Applicant fails to comply with any ordinance regulating the Sidewalk Cafe, any permit conditions or this Addendum, the Permit may be temporarily suspended or permanently revoked by the City upon notice mailed or delivered to the Applicant’s address set forth in the application. During any suspension, after revocation or after expiration of the Permit, Applicant shall not maintain the Sidewalk Cafe in the public right of way.

**No Assignment.** The Permit is not assignable.

### Permit Applicant:

Dated: \_\_\_\_\_

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(print name and title)

#### Additional information required:

1. Attach detailed drawing or photograph of tables & chairs, including dimensions and material.
2. Attach detailed drawing and photograph of where the tables & chairs will be located, include measurement to all structures, curbs, trees, planters and other objects.
3. Attach a certificate of insurance naming the “City of Holland & its officers, employees & agents” as additional insured, in the amount of \$2 million general aggregate and \$1 million for each occurrence.

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